



DEPARTMENT OF THE NAVY

COMMANDER
NAVY REGION, MID-ATLANTIC
6506 HAMPTON BLVD.
NORFOLK, VA 23508-1273

IN REPLY REFER TO

COMNAVREGMIDLANT/SOPA
(ADMIN)HRINST 1750.10A
Code 008

10 APR 2000

COMNAVREG MIDLANT/SOPA(ADMIN)HAMPTON ROADS INSTRUCTION 1750.10A

Subj: COMMAND FAMILY OMBUDSMAN PROGRAM IN THE HAMPTON ROADS AREA

Ref: (a) OPNAVINST 1750.1D

1. Purpose. To publish policy and procedures for the Command Family Ombudsman Program in the Hampton Roads area.

2. Cancellation. ~~COMNAVREGMIDLANT/SOPA(ADMIN)HRINST 1750.10.~~
Due to changes throughout, paragraph markings have been omitted. Instruction should be read in its entirety.

3. Background. Reference (a) outlines policy for the Command Family Ombudsman Program and directs each commanding officer to select a Family Ombudsman from Navy spouses within their command. Reference (a) also directs base commanders to establish procedures to assist the area ombudsman so they may be most effectively utilized. These procedures have been established by Commander, Navy Region, Mid-Atlantic (COMNAVREG MIDLANT) as Regional Area Coordinator.

4. Discussion

a. The Hampton Roads Assembly of Command Family Ombudsmen consists of all ombudsmen appointed by Commanders or Officers-in-Charge of fleet units and area shore commands.

b. The function of the Assembly is to provide area ombudsmen, or other service equivalents, a forum for dissemination of information concerning all ombudsmen, policy clarification and to coordinate support to all area Command Family Ombudsmen.

c. The Assembly will meet regularly, at a time and place designated by the Ombudsman Advisory Board. All Ombudsmen, CO's, XO's, CMC's/COB's, command chaplains and their respective spouses are invited and encouraged to attend.

d. The Assembly and Advisory Board exist to support and strengthen the Family Ombudsman Program and should in no way interfere with the individual Command/Ombudsman relationship.

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This includes the selection, appointment and/or training of the Command Family Ombudsman.

5. Action

a. COMNAVREG MIDLANT will appoint an Assembly Chairperson. The selected individual's spouse must be an enlisted member currently serving on active duty and must be currently serving or have successfully served as a Command Family Ombudsman with a minimum of two years experience. COMNAVREG MIDLANT will appoint the Chairperson to any additional committees deemed appropriate. The Chairperson may not volunteer to represent the Region or the Assembly on any additional committees or other groups without the full concurrence of COMNAVREG MIDLANT, in writing. Committees who would like Ombudsman Assembly representation should request such through COMNAVREG MIDLANT. The Chairperson's term of appointment is for one year and may be extended at the discretion of COMNAVREG MIDLANT.

6. Ombudsman Advisory Board

a. Membership. The Advisory Board membership will include: COMNAVREG MIDLANT Command Master Chief; Regional Ombudsman Training Coordinator; Director, Regional Navy Family Services Center (NFSC); Designated Spouse of a senior military member; Fleet and Force Master Chiefs (or designated representatives); Chaplain from CREDO and Operational Ministries; CINCLANTFLT representative; and ombudsmen representing AIRLANT, SURFLANT and SUBLANT.

b. Mission. The mission of the Advisory Board is to:

(1) Advise COMNAVREG MIDLANT on all Regional Ombudsman issues and concerns.

(2) Provide a conduit for consolidated input to COMNAVREG MIDLANT and COMNAVPERSCOM (PERS 6) when warranted on all issues and concerns affecting the Ombudsman Program.

(3) Plan, organize, and conduct an annual area-wide Ombudsman symposium.

(4) Coordinate a biennial, or as needed, ombudsman survey to ensure the program is meeting the needs of the Hampton Roads Ombudsman Assembly.

7. Ombudsman Training

a. NFSC is responsible for providing basic and advanced training for all Ombudsmen in the Hampton Roads area.

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b. The Assembly is responsible for providing ongoing training. It is not a policy-making body and should not interfere with the individual command/ombudsman relationship.


W. L. DILLINGER
Chief of Staff

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